

Weston Shore Infant School  
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## Safeguarding Information for Visitors

Date of last review: September 2024  
Date of next review: September 2025



## Safeguarding

If you have any safeguarding concerns please report them immediately to a Designated Safeguarding Lead. The Designated Safeguarding Leads at our school are:



Nicki Windle  
Assistant Headteacher /  
SENCO  
(Lead DSL)

Navneet Juttla  
Assistant Headteacher  
(Deputy DSL)

We fully recognise our responsibilities for child protection. We have a Child Protection and Safeguarding Policy that applies to all staff, governors, volunteers and visitors to our school. There are 5 main elements to this policy:

## Summary

If you have a concern about a pupil during your visit, report this immediately to one of our Designated Safeguarding Leads. Please ensure that you leave your contact details, should we, or other professional agencies, need to speak with you further about the disclosure.

## Lead DSL

Nicki Windle

[n.windle@weston-park.org.uk](mailto:n.windle@weston-park.org.uk)

07760451702

## CRS - Children Resource Service (previously MASH)

02380 832300 (professionals' line)

02380 233344 (out of hours)

## Children & Families First Team (previously Early Help)

02380 832300

[childrenresourceservice@southampton.gov.uk](mailto:childrenresourceservice@southampton.gov.uk)

<https://www.southampton.gov.uk/health-social-care/children/child-socialcare/early-help.aspx>

If you need to contact Early Help for a referral you will need to give your details (name and school details).

Early Help will require the referral form to be completed.

**Any member of staff** can do this it does not have to go via DSL but we have a DSL on site at all times.

If you are calling to share a concern about a child (possibly out of hours) then please give as much information as you have that may identify the child / family.

### PLEASE ALWAYS FOLLOW

**Weston Shore Infant School Child Protection and Safeguarding policy.**

1. Ensure we practice safe recruitment in checking the suitability of staff and volunteers to work with our pupils.
2. Raise awareness of child protection and safeguarding and equip our pupils with the skills needed to keep them safe.
3. Develop and implement procedures for identifying and reporting cases, or suspected cases, of abuse/neglect.
4. Support our pupils in accordance with the agreed child protection/safeguarding plan.
5. Establish a safe environment in which our pupils can learn and develop.

Weston Shore school recognises that because our staff are in regular frequent contact with children, they are particularly well placed to observe signs of abuse. However, visitors to the school may have a concern and it is important that they understand how this can be reported.

### Reporting Concerns

If you have a child protection concern during your visit to our school, please immediately report your concern to one of the Designated Safeguarding Leads. You will be asked to document briefly the events which have given rise to the concern.

Weston Shore follows the Local Children's Safeguarding Board guidelines for safeguarding children and may liaise with Children's Services and other agencies as appropriate. Any action taken by the school will, therefore, be in line with Local Authority Guidelines.

### Listening to Pupils and Confidentiality

Should a pupil make a disclosure to you it is important that you listen and do not dismiss the information. Pupils should be assured that their best interests will be maintained. Visitors are asked not to offer confidentiality or to "keep a secret". Instead please explain that you may need to pass on information to school staff in order to keep the pupil or other pupils safe. It is important that once a disclosure is made that any questioning of the pupils should be left to one of our trained staff

